2027 ACEC ENGINEERING EXCELLENCE AWARDS

EEA Portal PW: eea2027

For Both ACEC of Idaho and National Entry:

- ☐ **NEW: COPYRISGHT ADDENDUM. This must be signed by submitting firm's Senior Executive/Principal to submit entry.**
- ☐ **NEW: Digital Panel Requirements: the 2027 Digital Panel must include: Firm Name, Client, Project Name, Project Location, Cateory, Firm Logo, Client Logo & EEA Logo.**
- ☐ The project must be ready for use date or disclosure date that falls between **November 1, 2024, and October 31, 2026.**
- ☐ The project entry should occur in the state where **the majority of the work was performed** on the project.
- ☐ **Small Projects Category: Construction Budget not to exceed $5 Million**
- ☐ Include as many measurable results as possible to convey the story of this project. For example: data points related to energy savings, number of people impacted by project, etc.
- ☐ Signatures from BOTH the Firm's Principal AND the Client/Owner.
- ☐ Costs shown on the entry form must be construction costs and **not** engineering fees.
- ☐ Upload a 1-page letter from the Owner/Client.
- ☐ Executive Summary limited to 1 page single-spaced.
- ☐ Project Description limited to 6 pages and single-spaced, with budget information and summary included
- ☐ **NEW: Digital photographic display panels need to be submitted at high-resolution (300 dpi) PDF and JPEG files.**

FOR IDAHO ONLY:

- ☐ **Entry Fee is now $175.** ACEC of Idaho can invoice your firm or you can pay at https://www.acecofidaho.org/
- ☐ 6 photographs including:
  - ✓ Three (3) photographs of the completed project
  - ✓ Three (3) photographs of the planning, start up, and/or construction phase of the project

Idaho Requirements, continued

- ☐ **You are NOT required to submit a PowerPoint presentation of your project.**
- ☐ You are **NOT** required to submit a media list.
- ☐ IF Category A submission, upload all supplemental report documentation.

ADDITIONAL CHECKS for Projects to be entered in National EEA:

- ☐ Upload an eight (8) slide PowerPoint Presentation that contains:
  - ✓ One (1) title slide with 2027 EEA logo, firm name, project name, project location, city and state,
  - ✓ Six (6) slides which include photos 1 through 6 including captions for photos but not on photo. *(Refer to 2027 Call for Entries on page 8)*
  - ✓ Do not include sounds, transition effects, etc.
  - ✓ Include one (1) slide that contains the photographic display panel.
  - ✓ State/local media list

***Accepted file format** is PowerPoint (PPT or PPTX) only. This presentation will be used by the judges as part of their evaluation. Do not include sound, transition effects, animations, present timing, or slide show sequencing. A sample PowerPoint presentation is downloadable from the ACEC website.*

The EEA Online submission system **will not** accept credit card payment until all items on the checklist have been submitted.

Please be sure the contact listed on the Official Entry Form will be available on Wednesday, January 8, 2026. *(Calls will only be made if there are clarifications or additional information required for your submittal.)*

DEADLINES

- Project Eligibility: between November 1, 2024, and October 21, 2026
- **Submission for ACEC of Idaho EEA: DECEMBER 4, 2026**
- Judging for ACEC of Idaho: Dec 17
- Submission for National ACEC EEA: January 6, 202
- ACEC of Idaho EEA Awards Luncheon: April 12, 2027
- National EEA Judging: Feb 20-22, 2026
- National Awards Gala: April 22, 2027

Please contact Liz Conner at 208.321.1502 for all questions or assistance. Or email: ed@acecofidaho.org

Please review the 2027 EEA Call for Entry Brochure for more details!