

## EEA Submission Changes for the 2025 Call for Entries Brochure

The following represents highlighted changes to the EEA submission process.

Please refer to the Official 2025 Call for Entries Brochure for specific submission guidelines.

### Photographic Digital Panel File are a key part of the entry process, and all projects must follow requirements listed in the 2025 Call for Entries.

- Omit submission of the 30" x 30" physical display panel.
- All National Recognition Award photographic digital panel projects will be showcased on multiple large monitors throughout the upcoming ACEC Annual Convention area.
- ACEC will be producing the physical display panels for the Grand and Honor Awards, each measuring 30" x 30" square, for the ACEC Convention and Gala event in Washington, D.C.
- Have I included as many measurable results as possible to effectively convey the story of this project? For example, data points related to energy savings, number of people impacted by the project, etc.
- EEA has a New Logo for you use.
- Projects entered in the competition may have been executed anywhere in the world. Studies and Research (Category A) or Surveying and Mapping projects (Category D) must have been publicly disclosed by the client between Nov. 1, 2022, and Oct. 31, 2024. Construction of projects (Categories B through L with the exception of D) must have been substantially completed and ready for use between Nov. 1, 2022, and Oct. 31, 2024.
- Project description must include budget information and Summary. Do not reference other awards the project has won.
- An eight (8) slide PowerPoint Presentation contains: One (1) title slide with EEA logo, firm name, project name, project location, city and state, followed by: Six (6) slides which include photos 1 through 6 (same photos as Item #6; Refer to Call for Entries on page 6), and captions for each photo. Do not include caption/text on the photo. Plus one (1) slide that contains the photographic display panel. Accepted file format is PowerPoint (PPT or PPTX) only. This presentation will be used by the judges as part of their evaluation. Do not include sound, transition effects, animations, present timing, or slide show sequencing. A sample PowerPoint presentation is downloadable from the ACEC website.
- Key Participants and Media List must be submitted in an Excel File, not in a PDF format.
- This year, the panel will select 8 Grand Award winners and 16 Honor Award winners. As usual, the Grand Conceptor Award winner will be chosen from the Grand Award winners.
- A project may be entered only once by the entering firm in any category. The same project may be entered in a different category by a different entering firm.
- The project entry should occur in the state where the majority of the work was performed on the project.
- ACEC strongly encourages joint award submissions when multiple firms are involved in the same project.
- The EEA National competition is judged by an independent panel of experts whose selections, as governed by the EEA National judging process are final.
- Added check boxes on the online portal on which person gets all the EEA correspondence only.
- A fourth person has been added to the mix of people and we are looking for the Marketing person in the firm for sponsorship information and/or if they uploaded the application.
- In any given year, a project entry may be submitted to the ACEC National EEA competition through **only one state MO**.
- If a project was entered in more than one MO competition, or if the same project is entered separately by two or more firms, **it is the responsibility of the affected MO(s) to decide how the project and associated firms are entered into the competition. It is strongly encouraged that the associated firms be asked by the affected MO(s) to enter as a joint venture prior to the submission being entered in the ACEC National EEA competition.**
- **The EEA National competition is judged by an independent panel of experts whose selections, as governed by the EEA National judging process, are irrefutable.**
- Deadlines
  - Project eligibility: between November 1, 2022, and October 31, 2024
  - Submission deadline: January 8, 2025
  - Judging: February 21-23, 2025
  - EEA Gala: May 20, 2025
- On **Thursday, January 16, 2025** (calls to entrant will only be made if there are clarifications or additional information required for your submittal).

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For questions, please contact **Theresia Christanti** at ACEC on (202) 682-4312.

